



## Student Club/Organization Quarterly Update Form

Name of Organization: \_\_\_\_\_ Quarter/Year: \_\_\_\_\_  
Today's Date \_\_\_\_\_

Club Representative: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Club Treasurer/Financial Representative: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Meeting Information: Please check the box(s) that matches your meeting day.

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

Time: \_\_\_\_\_ Location: \_\_\_\_\_

### Activities-Past Quarter

*Please list activities and events which have been presented by the organization during the past quarter.*

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### Activities-Upcoming Quarter

*Please list activities and events which you hope to present during the upcoming quarter (please include dates if possible)*

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\_\_\_\_\_  
Club Representative Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Club Advisor Signature

Date: \_\_\_\_\_